



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Draft Minutes

Present: Sean Kidd, Kerry Mothersill, Amanda Pontefract, Stephanie Greenham, Jane Heintz-Grove,

Kelsey Collimore; (Regrets – Benjamin Diplock)

EXECUTIVE COMMITTEE MEETING

Feb 27, 2023

1. Approval of Minutes from Jan 16, 2023 – **DONE**
2. Approval/ Additions to Agenda (All)
3. Chair's Report (Sean)
 - Discuss the 3rd community of practice meeting – next Mon – Sean to send out an email. Intent is to move toward solutions. Karen Cohen to join. We brainstormed agenda: could share the newsletter idiographic, note for chair to bring people back to focus on solutions if discussion moves toward complaints – we will note some of the themes and put in a parking lot and we will circle back, discuss small wins, Sean to pull together short slide deck to capture themes, come back to Karen at end and throughout re how CPA could jump in
 - Kerry to co-chair; Stephanie to Co-chair; Jane and Sean – Notes, we will all come together to redirect on positive solution; Kelsey will also be present as a back-up re chairing and notes
 - Karen's talk may open up other topics for discussion

- Action – Sean to do slide deck (at end – plug to encourage colleagues at institution to join the section), Sean to send reminder to group (including training director group), loop Karen Cohen into this communication
- Discuss broader membership engagement
 - We discussed having a broader meeting related to the recruitment/retention discussion – consensus from group to have such a forum
 - Midday – one hour – preliminary discussion + Mentimeter- early afternoon to reach diff time zones
 - Action - For next meeting: we will generate a more concrete plan for this meeting. For just before CPA convention.

Background – Sean and Taylor are working on a paper and/or commentary piece on re recruitment/retention

4. Reports from Executive

- a. Communications Report (All)
 - 23 strategy discussion
 - discuss how to increase membership
 - Review newsletter process and commentary
 - We discussed how the newsletter has been positively received. We will continue with these short communications.
- b. Secretary – Treasurer’s Report (Jane)
 - No updates
- c. Awards Strategy (Kerry)
 - We discussed adding another award.
 - Kerry proposed an Early Career Award – toward the effort of recruitment and retention (5-10 years into a hosp position) – consensus that this is a great idea. Discussion re what it should be – plaque vs money, suggestion that it be consistent with our other award; suggestion re adding more awards related to scope of practice activities, perhaps one a year, note: re need to give people time to apply
 - We discussed adding our awards to the list (on internet)
 - Suggestion to rotate different awards if funds are limited

- d. Student Report - Deferred (Benjamin)
 - Communications & engagement
 - Conference review

- 5. Meeting schedule (All)
 - a. Next meeting – COP is next week
 - b. Next – March 27/23

- 6. Adjournment